Q3 2026 General Fund Financial Report

REPORTING PERIOD: JANUARY 1ST – SEPTEMBER 30 2026
PREPARED FOR: MAYOR AND COUNCIL
PREPARED BY: FINANCE DEPARTMENT

ATTACHMENTS

- Q3 2026 General Fund Budget Variance Report
- Q3 2026 General Fund Balance Sheet
- Q3 2026 General Fund Reserve Summary
- Q3 2026 Council Spending Report

Executive Summary

Financial reports are prepared at the completion of each quarter to provide Council and Administration with insight into the Town's financial position as the year progresses and to support informed decision-making. This report represents the third quarterly financial update for 2026.

At September 30, 2026, the Town is forecasting a year-end operating surplus of approximately $330,000, an improvement from the second-quarter forecast. Despite operating pressures, particularly within Transportation, stronger-than-budgeted revenues and continued expenditure management have contributed to the improved financial position.

Cash balances remain strong across both operating and reserve funds, with no immediate cash flow concerns identified. Administration will continue to monitor financial performance through the remainder of the year.

Overall Financial Position

After the first nine (9) months of 2026, there is a projected surplus of $330,000 in the General Revenue Fund.

Category	Annual Budget ($)	Q3 Forecast ($)	Variance ($)	%
Revenues	9,446,900	9,615,044	+168,144	+1.8%
Expenses	9,446,900	9,285,044	-161,856	-1.7%
Projected Surplus	**0**	**330,000**	**330,000**	**+3.5%**

Cash balances in the general operating and reserve funds remain strong, and no near-term cash flow issues are expected.

Revenue Analysis

Total General Fund revenues are forecasted to exceed the approved budget by $168,144. Taxation and community grant revenues remain on budget, while increases are concentrated in the "Other Revenues" category.

Favorable Revenue Variances

- Building Permits $60,000
- Operating Reserves $44,000
- Interest Revenue $28,000
- Grants $23,000

Expense Analysis

Expenditures are forecasted to be under budget by $161,856. Despite cost pressures during the year from energy, salt and building maintenance, staff have worked diligently to manage budgets efficiently. Savings across several areas have helped offset these pressures and keep overall expenditures below budget. Savings in Environmental Development reflect the deferral of the Economic Development Plan to 2027, with the corresponding grant funding also deferred to 2027.

Risk Assessment and Outlook

At this stage of the fiscal year, the Town's primary financial risks relate to external factors that are difficult to predict or control, including weather-related costs and fluctuations in fuel prices. The impacts of winter maintenance operations experienced earlier in the year highlight the need to continue monitoring these cost drivers and to evaluate whether future budgets should include additional capacity for fuel and winter control operations.

Administration will continue to monitor these risks and update Council as additional information becomes available.

Conclusion

Following the third quarter of 2026, the Town remains in a sound financial position, with a projected year-end operating surplus of approximately $330,000. While operating pressures have been experienced in several areas, these have been offset by stronger-than-budgeted revenues and savings achieved across the organization.

Cash balances remain strong, and the Town is well positioned to meet its operational obligations through the remainder of the year.

At the final Council meeting of 2026, Administration will bring forward recommendations for year-end reserve transfers based on the anticipated financial position.

Prepared by

James Barrington, CPA, CMA
Chief Financial Officer

TOWN OF GRAND BAY-WESTFIELD

BUDGET VARIANCE SUMMARY

For Period Ending 30-Sep-2026

	YTD ACTUAL	ANNUAL BUDGET	ANNUAL FORECAST	VARIANCE
General Operating Fund				
REVENUE				
TAXATION	(6,262,021)	(8,349,363)	(8,349,362)	1
COMMUNITY GRANT	(163,138)	(217,517)	(217,517)	(0)
SURPLUS - 2ND PREVIOUS YEAR	(463,518)	(463,514)	(463,518)	(4)
OTHER	(475,319)	(416,507)	(584,647)	(168,140)
Total REVENUE	(7,363,996)	(9,446,900)	(9,615,044)	(168,143)
EXPENSES				
LEGISLATIVE	187,061	306,629	267,860	(38,770)
GENERAL GOVERNMENT	1,042,827	1,399,229	1,368,801	(30,428)
POLICING	723,329	964,439	964,439	0
TRAFFIC ACTIVITIES	11,597	18,018	17,053	(965)
FIRE	650,858	973,439	978,426	4,987
EMERGENCY MEASURES	23,626	30,673	29,242	(1,431)
ANIMAL CONTROL	55,129	65,574	78,636	13,062
TRANSPORTION	1,568,363	2,242,259	2,231,005	(11,255)
ENVIRONMENTAL DEVELOPMENT	419,195	648,412	590,453	(57,960)
ENVIROMENTAL HEALTH	38,752	86,425	86,394	(30)
CULTURAL DEVELOPMENT	103,451	172,732	150,834	(21,898)
RECREATION	505,346	803,703	787,843	(15,860)
FISCAL SERVICES	316,317	1,735,369	1,734,058	(1,310)
Total EXPENSES	5,645,850	9,446,900	9,285,044	(161,857)
Total General Operating Fund	(1,718,146)	0	(330,000)	(330,000)

GRF BALANCE SHEET

For Period Ending 30-Sep-2026

	CURRENT YEAR
General Operating Fund	
ASSETS	
Cash	3,489,359
Accounts Receivable	239,919
Inventory	16,191
Due From General Capital Fund	2,395,031
Prepaid Expenses	5,763
Investments	16,047
Grants in Progress	(204,950)
Total ASSETS	5,957,360
LIABILITIES	
Accounts Payable	(830,555)
Due to Sewerage Revenue Fund	(68,664)
Due to Reserves	(605,884)
Defered Revenue	(2,737)
Short Term Borrowing	(2,250,000)
Total LIABILITIES	(3,757,842)
SURPLUS	
Surplus/Deficit - Prior Year	(481,373)
Surplus/Deficit - Current Year	(1,718,146)
Total SURPLUS	(2,199,519)
Total General Operating Fund	0

Summary of General Reserve Accounts - September 30 2026

	Capital Reserve	Operating Reserve	Cash in Lieu of Land
Opening Balance	2,630,466.64	714,442.93	7,501.37
Deposits			700.25
Withdrawals	(600,000.00)		
Expenses			
Interest	29,125.76	7,910.65	83.06
Closing Balance	$ 2,059,592.40	$ 722,353.58	$ 8,284.68

Council Expenses YTD, September 30, 2026

	Actual	Budgeted	% of Budget
Council - Remuneration/ Emp. Costs	105,761	143,920	73%
Council - Per Diem/Travel	8,516	45,120	19%
Association Fees	8,929	8,821	101%
Insurance	1,104	1,525	72%
Community Grants	6,000	12,000	50%
Bursaries	2,000	2,000	100%
Other	54,750	93,245	59%
Total	**187,061**	**306,631**	**61%**

Council Discretion YTD, September 30, 2026

	Actual	Budgeted	% of Budget
Junior Achievement NB	500		
Traffic Study - River Valley Dr	1,095		
Total	**1,595**	**26,075**	**6%**

Council Remuneration & Expenses YTD, September 30, 2026				
Elected Official	Remuneration	Per Diems	Travel	Total
Mayor Merrifield	$27,084	$3,595	$828	$31,507
Deputy Mayor Toole	$13,373	$300	$77	$13,749
Councillor Balcomb	$6,883	$400	$69	$7,353
Councillor Balemans	$11,616	$400	$103	$12,119
Councillor Burpee	$11,616	$700	$194	$12,510
Councillor Day	$6,883	$0	$0	$6,883
Councillor London	$4,732	$200	$65	$4,997
Councillor McIntosh Lawrence	$11,616	$700	$145	$12,460
Councillor Weil	$4,732	$600	$140	$5,472
Total	**$98,536**	**$6,895**	**$1,621**	**$107,052**