

**Special Meeting via Zoom – Televised Meeting for the Public**

**ADOPTED  
MAY 25 2021**

**1. CALL TO ORDER**

Mayor Losier called the meeting to order at 12:00 pm.

**2. RECORD OF ATTENDANCE**

Mayor Losier, Deputy Mayor Likely, Councillor Balemans, Councillor Evans, Councillor Day and Councillor Snodgrass were in attendance.

Staff Attendance: John Enns-Wind, Nicole Kelly, Troy Gautreau

Guest: Doug Hartford, Dillion Consulting

**3. APPROVAL OF THE ORDER OF BUSINESS AND APPROVAL OF ADDITIONS AND DELETIONS**

THAT the Council of the Town of Grand Bay-Westfield approve the Agenda of May 7, 2021 as presented.

Motioned by: Councillor Snodgrass

Seconded by: Deputy Mayor Likely

Carried

**4. CONFLICT OF INTEREST**

None

**5. Tenders Received**

**5.1 Project No: 20-3973 Community Centrum Building Generator**

THAT the Council of the Town of Grand Bay-Westfield award the construction contract to the low tenderer, ProStar Electrical Services Inc. for their Tender Price of \$ 50,006.31 HST included with the extra money required be used from capital surplus in other 2021 projects.

Motioned by: Councillor Evans

Seconded by: Deputy Mayor Likely

Carried Unanimously

**5.2 Project No: 20-3974 Storm Sewer and Street Improvements**

THAT the Council of the Town of Grand Bay-Westfield award the construction contract to the low tenderer Galbraith Construction for storm sewer and street improvements.

And,

THAT the savings be used to fund the extra cost of the Centrum Generator.

And,

THAT the remaining savings be used to pave that portion of Highland Road starting at Col. Nase Boulevard and going east until the money is spent.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Evans

Carried Unanimously

**6. Letter Received from Dillion Consulting May 6, 2021 re Project No: 20-3973 Community Centrum Building Generator**

Addressed in item 5.1

**7. Letter Received from Dillion Consulting May 6, 2021 re Project No: 20-3974 Storm Sewer and Street Improvements**

Addressed in item 5.2

**8. PAC Training**

THAT the Council of the Town of Grand Bay-Westfield authorize the CAO to initiate the development of a training and development package for the Planning Advisory Committee including but not limited to:

- 1) Onboarding Package,
- 2) Governance Training,
- 3) Legislation Training,
- 4) IT support including SharePoint and a designated email for PAC members, and

THAT funding up to \$8,000 be allocated with monies from the Building Permit revenue to cover the cost.

Motioned by: Councillor Snodgrass

Seconded by: Councillor Balemans

Carried Unanimously

**9. ADJOURNMENT**

THAT the Council of the Town of Grand Bay-Westfield adjourned the meeting at 12:15 pm.

Motioned by: Councillor Evans


Seconded by: Councillor Balemans

Carried



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John Enns-Wind  
CAO



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Grace Losier  
Mayor



## TOWN OF GRAND BAY-WESTFIELD

### TENDER NOTES

Project: 20-3973  
Centrum Building Generator  
Closing - May 6, 2021  
11:00 am

#### RECORD OF ATTENDANCE

Ryan Briggs, P.Eng.  
Marcia Mason, Assistant Clerk  
Colin Allaby  
Scott Reynolds

Dillon Consulting Ltd.  
Town of Grand Bay-Westfield  
Cahill & Company  
Prostar Electrical

#### VIA ZOOM

#### TENDERS RECEIVED

	\$	HST	Total
Ainsworth Inc.	49,469.56	7,420.44	56,890.00
G. J. Cahill & Company	58,260.87	8,739.13	67,000.00
Prostar Electrical	43,483.75	6,522.56	50,006.31

Engineer's Estimate:

**\$38,975 (includes HST)**

Respectfully submitted,

Marcia Mason  
Assistant Clerk/Treasurer



## TOWN OF GRAND BAY-WESTFIELD

### TENDER NOTES

Project: 20-3794  
Storm Sewer and Street Improvements 2021  
Closing - May 5, 2021  
11:00 am

#### RECORD OF ATTENDANCE

Doug Hartford, P.Eng.  
Ryan Briggs , P. Eng.  
Bruce Gault, Works Commissioner  
Marcia Mason, Assistant Clerk

Dillon Consulting Ltd.  
Dillon Consulting Ltd.  
Town of Grand Bay-Westfield  
Town of Grand Bay-Westfield

#### VIA ZOOM

Gerard Gaudet  
Kent Doogan  
John Miller, Tim Galbraith  
Keel Construction

NRB Construction  
Classic Construction  
Galbraith Construction  
Paul Hobart

#### TENDERS RECEIVED

	\$	HST	Total
Galbraith Construction	444,342.61	66,651.39	510,994.00
Classic Construction	530,058.70	79,508.80	609,567.50
Maguire Excavating	555,322.83	83,298.42	638,621.25
NRB Construction	584,889.56	87,733.44	672,623.00
Keel Construction Bid not accepted			

Engineer's Estimate:

**\$611, 525.00 (includes HST)**

Respectfully submitted,

Marcia Mason  
Assistant Clerk/Treasurer