

Community Centrum: Grand Bay Room – Broadcast for the Public

1. Call to Order

Mayor Merrifield called the meeting to order at 7:01 pm.

ADOPTED
JUN 27 2022

2. Acknowledgement of Treaty Land

We respectfully acknowledge that Grand Bay-Westfield exists on the traditional Wolastoqey (WOOL-US-TOOK-WAY) land.

The lands of Wabanaki (WAH-BAH-NAH-KEE) people are recognized in a series of Peace and Friendship Treaties to establish an ongoing relationship of peace, friendship and mutual respect between equal nations.

The river that runs by our town is known as Wolastoq (WOOL-LUSS-TOOK), along which live Wolastoqiyik (WOOL-US-TOO-GWEEG) - the people of the beautiful and bountiful river.

We, the staff, and elected representatives, pay respect to the elders, past and present, and descendants of this land.

3. Mayor's Comments

4. Record of Attendance

Mayor Merrifield, Deputy Mayor Toole, Councillor McIntosh-Lawrence, Councillor Day, Councillor Balcomb, and Councillor Balemans in attendance.

Staff Attendance: John Enns-Wind, James Barrington, Bruce Gault, Gary Clark, Troy Gautreau, David Taylor, Broc Belding, Rick Adams and Amanda Long

Guests: ASIST Gregory Zed,

5. Agenda Approval

That the Council of the Town of Grand Bay-Westfield approve the Agenda of June 13, 2022.

Motioned by: Councillor Balcomb

Seconded by: Councillor McIntosh-Lawrence

Carried

6. Disclosure of Conflict of Interest

None

7. Public Hearings/Presentations/Delegations/Petitions

a) **Gregory Zed – Suicide Prevention Workshop**

That the Council of the Town of Grand Bay-Westfield direct Administration to organize a suicide prevention workshop at a convenient time.

Motioned by: Councillor Balemans

Seconded by: Councillor Day

Carried

8. Minutes of Previous Meeting

a) **Regular Council Minutes of May 24, 2022**

That the Council of the Town of Grand Bay-Westfield adopt the Minutes of the Regular Meeting of May 24, 2022.

Motioned by: Councillor Day

Seconded by: Deputy Mayor Toole

Carried

b) Email Poll: Tarps Off River Rentals Licensing Agreement

That the Council of the Town of Grand Bay-Westfield enter into a licensing agreement with Tarps Off River Rentals to locate their business north and south of the Brundage Point River Centre parking lot for a fee of \$6.50 per day, from May 20, 2022, to September 10, 2022, for a total of \$741 per the attached licensing agreement.

Motioned by: Councillor McIntosh-Lawrence

Seconded by: Councillor Day

Carried

9. Unfinished Business

None

10. By-Laws

a) Ridesharing By-law No. 125

By-law No. 125

3rd reading in its entirety.

The Council of the Town of Grand Bay-Westfield under authority vested in it by Section 10 of the *Local Governance Act*, 2017 and amendments thereto enacts By-law 125, Town of Grand Bay-Westfield Rideshare By-law.

Being a By-law of the Town of Grand Bay-Westfield to enable ridesharing within the Town limits.

Whereas Section 197.1 of the Motor Vehicles Act states: "No vehicle-for-hire company shall carry on business or facilitate the offer of vehicle-for-hire services within the territorial limits of a local authority unless authorized to do so by the local authority"

1. If a ridesharing agency is in good standing and licensed by any New Brunswick municipality, they can operate within the boundaries of Grand Bay-Westfield.
2. This By-law comes into full force and effect upon third and final reading.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor Day

Carried

b) **CAO By-Law**

That the Council of the Town of Grand Bay-Westfield adopt by Title in the first reading the CAO By-Law #126.

1st reading by title:

Chief Administrative Officer By-Law #126.

Motioned by: Councillor Day

Seconded by: Deputy Mayor Toole

Carried

2nd Reading by title:

Chief Administrative Officer By-Law #126.

Motioned by: Councillor Balcomb

Seconded by: Councillor Balemans

Carried

11. New Business/Recommendations

a) Mandate Letter: Recreation Program Coordinator

That the Council of the Town of Grand Bay-Westfield approve the Mandate Letter for the Recreation Program Coordinator.

Motioned by: Councillor Day

Seconded by: Councillor Balcomb

Carried

b) Snow & Ice Control Services

1. That the Council of the Town of Grand Bay-Westfield accept the bid submission from AVL Construction Group Inc. for 5 Year Winter Maintenance Services at the bid price of \$5,250,000 plus HST for the winter seasons starting November 2023 to April 2028. Authorize staff to prepare the formal contract.

Motioned by: Councillor Day

Seconded by: Councillor Balemans

Defeated

2. That the Council of the Town of Grand Bay-Westfield authorize the release of the Bid security deposit to AVL Construction Group Ltd.

Motioned by: Councillor McIntosh-Lawrence

Seconded by: Councillor Day

Carried

3. That the Council of the Town of Grand Bay-Westfield authorize the CAO to engage GEMTEC Consulting, who has experience in winter operations and winter equipment, to assist the Town in preparing for winter operations by November 2023.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor Balcomb

Carried

4. That the Council of the Town of Grand Bay-Westfield authorize the CAO to begin sourcing the purchase of surplus snow removal and ice control equipment and buildings from relevant entities such as AVL, Province of New Brunswick (DTI) and the City of Saint John.

Motioned by: Councillor Balemans

Seconded by: Councillor Day

Carried

c) Fire Service Review Contract

That the Council of the Town of Grand Bay-Westfield award 2022-02 Request for Proposal - Fire Service Review and Ten-Year Strategic Plan to Transitional Solutions Inc. as per the specifications of the RFP at a cost of \$49,330.00 plus applicable taxes.

Motioned by: Councillor Day

Seconded by: Deputy Mayor Toole

Carried

d) Pumper Tanker Contract

That the Council of the Town of Grand Bay-Westfield award 2022-01 Request For Proposal - Fire Department Pumper-Tanker to Metalfab Ltd. as per the specifications of the RFP at a cost of 818,250.00 plus applicable taxes.

Motioned by: Councillor McIntosh-Lawrence

Seconded by: Councillor Day

Carried

e) AVL Holdback Release

That the Council of the Town of Grand Bay-Westfield approve the release of the \$5,000 holdback for AVL.

Motioned by: Councillor McIntosh-Lawrence

Seconded by: Councillor Balcomb

Carried

f) Hamilton Development Group SJ Ltd

1. That the Council of the Town of Grand Bay-Westfield approve the payment of \$294.90 money in lieu of Land for Public Purposes, for the creation of a new building lot out of PID 30148480, fronting onto Brandy Crescent as shown on Tentative Subdivision Plan, Hamilton Development Group SJ Ltd., as prepared by DeSaulniers Surveys Inc., dated May 26, 2022; Approval of the Final Subdivision Plan by the Development Officer will require confirmation of civic addressing on Brandy Crescent from Canada Post and NB911 to be recorded on the Plan;

Motioned by: Councillor Day

Seconded by: Deputy Mayor Toole

Carried

2. That the Council of the Town of Grand Bay-Westfield approve an Agreement in Principle between the Town of Grand Bay-Westfield and Hamilton Development Group SJ Ltd., for a Property Improvement Grant under the Town's Development Incentives Program, with the development of a new triplex, out of the current PID 219659. Once the development is completed, a Memorandum of Understanding will be completed for disbursement of Grant Funds based on annual confirmation of payment of taxes owing. Grant payments will to be paid in installments over 5 years.

Motioned by: Councillor McIntosh-Lawrence

Seconded by: Councillor Day

Carried

g) Town Bursaries

1. That the Council of the Town of Grand Bay-Westfield award the UNBSJ Bursary to Maddie Snodgrass.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor Day

Carried

2. That the Council of the Town of Grand Bay-Westfield award the NBCC Bursary to Michael Shannon.

Motioned by: Councillor Balcomb

Seconded by: Councillor Balemans

Carried

12. Bills for Payment

- a) That the Council of the Town of Grand Bay-Westfield authorize the June 13, 2022, bills for payment as presented in the amount for \$421,934.60.

Motioned by: Councillor McIntosh-Lawrence

Seconded by: Councillor Day

Carried

13. Consent Agenda

- a) Town of Grand Bay-Westfield Organization Chart
- b) Letter – Local Government
- c) Letter – Mayor O’Hara
- d) Email – Crime Prevention Association of New Brunswick
- e) Letter – MADD Strides for Change Campaign
- f) RVCC Board Meeting Minutes – March 15, 2022
- g) Email – 2022 Notification of NBSR Vegetation Management Program
- h) Building Permit Report
- i) Capital Spending Report 2022
- j) Capital Projects Report 2022
- k) Entity 51 Profile
- l) Email Poll: Community Vitality Committee Appointments
- m) Canada Games Aquatic Centre (CGAC) – Interest Refund
- n) PAC Minutes – May 2, 2022

End Consent Agenda

That the Council of the Town of Grand Bay-Westfield receive and file the consent agenda items for June 13, 2022.

Motioned by: Councillor Balcomb

Seconded by: Deputy Mayor Toole

Carried

14. Council Reports

15. Business Arising from Committee of the Whole

16. Adjournment

That the Council of the Town of Grand Bay-Westfield adjourned the meeting at 8:50pm.

Motioned by: Councillor Balemans

Seconded by: Councillor Day

Carried



John Enns-Wind
CAO



Brittany Merrifield
Mayor