

Virtual Meeting – Zoom – Televised for the Public



1. Call to Order

Mayor Merrifield called the meeting to order at 7:05 pm.

2. Acknowledgement of Treaty Land

We respectfully acknowledge that Grand Bay-Westfield exists on the traditional Wolastoqey (WOOL-US-TOOK-WAY) land.

The lands of Wabanaki (WAH-BAH-NAH-KEE) people are recognized in a series of Peace and Friendship Treaties to establish an ongoing relationship of peace, friendship and mutual respect between equal nations.

The river that runs by our town is known as Wolastoq (WOOL-LUSS-TOOK), along which live Wolastoqiyik (WOOL-US-TOO-GWEEG) - the people of the beautiful and bountiful river.

We, the staff and elected representatives, pay respect to the elders, past and present, and descendants of this land.

3. Mayor's Comments

4. Record of Attendance (Virtual)

Mayor Merrifield, Councillor Balemans, Deputy Mayor Toole, Councillor Balcomb, Councillor Day and Councillor McIntosh Lawrence in attendance.

Staff Attendance: Bruce Gault, Gary Clark, Troy Gautreau, John Enns-Wind, Greg Yeomans, David Taylor and Nicole Kelly

Guests: Paulette Hicks – Envision Saint John
Shilo Boucher – Greater Saint John YMCA
Amanda Hamm – DEC Representative
Roger Nesbitt – DEC Chair
Bill Oliver – MLA

5. Agenda Approval

That the Council of the Town of Grand Bay-Westfield approve the Agenda of January 10, 2022 as presented.

Motioned by: Councillor Day

Seconded by: Councillor McIntosh Lawrence

Carried

6. Disclosure of Conflict of Interest

None

7. Public Hearings/Presentations/Delegations/Petitions (Virtual)

a) Envision Saint John – Paulette Hicks

That the Council of the Town of Grand Bay-Westfield receive and file the information as presented.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor Day Carried

i. Letter re University of New Brunswick’s Integrated Health Initiative (IHI)

That the Council of the Town of Grand Bay-Westfield vote in favor of supporting the UNB Integrated Health Initiative Mayoral Letter.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Balcomb Carried

b) Greater Saint John YMCA – Shilo Boucher

That the Council of the Town of Grand Bay-Westfield receive and file the information as presented.

Motioned by: Councillor Day

Seconded by: Deputy Mayor Toole Carried

c) Discussion regarding Education Infrastructure Investments – DEC – Amanda Hamm & Roger Nesbitt & MLA Bill Oliver

That the Council of the Town of Grand Bay-Westfield accept this information as presented.

Motioned by: Councillor Balemans

Seconded by: Deputy Mayor Toole Carried

8. Minutes of Previous Meeting

a) Regular Council Minutes of December 13, 2021

That the Council of the Town of Grand Bay-Westfield adopt the Minutes of the Regular Meeting of December 13, 2021 as presented.

Motioned by: Councillor Day

Seconded by: Councillor McIntosh Lawrence Carried

b) **Email Poll – Municipal Insurance & Cyber Insurance**

That the Council of the Town of Grand Bay-Westfield ratify the email poll: Municipal Insurance & Cyber Insurance.

Motioned by: Councillor Balcomb

Seconded by: Councillor Day

Carried

9. Unfinished Business

a) **Train Whistles**

That the Council of the Town of Grand Bay-Westfield requests NB Southern Railway to meet with Council to discuss how to ensure a strong quality of life for Grand Bay-Westfield and a strong NB Southern Railway.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor McIntosh Lawrence

Carried

10. Bylaws

None

11. New Business/Recommendations

a) **2022 Mandate Letters**

That the Council of the Town of Grand Bay-Westfield approve the 2022 Mandate Letters.

Motioned by: Councillor Balemans

Seconded by: Councillor Day

Carried

b) Fire Department: Rescue Equipment Replacement

That the Council of the Town of Grand Bay-Westfield authorize the Fire Chief to convert Engine 1 to a Rescue Unit and purchase a new Engine without compromising the Fire Department's ability to respond to incidents effectively and efficiently.

Motioned by: Councillor Balemans

Seconded by: Deputy Mayor Toole

Carried

That the Council of the Town of Grand Bay-Westfield submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense of a new Engine for the Fire Department up to the following term and amount using equal annual principal payments:

Purpose	Amount	Term
Fire Department Engine	\$810,000	15 Years

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Balcomb

Carried

c) Council Calendar: Budget, New Council Orientation, Strategic Planning

That the Council of the Town of Grand Bay-Westfield suggest that the budget timeline is as follows:

- Strategic Plan review
 - o Wednesday August 31, 2022
- Capital and Operational Priorities
 - o Wednesday September 14, 2022 & Thursday September 15, 2022
- Public Presentation
 - o Wednesday September 28, 2022
- Review Public Feedback
 - o Monday October 10, 2022 – Regular Council Meeting
- Capital Deadline (estimates)
 - o October 15, 2022
- Draft Budget Presentation
 - o 2nd Council Meeting October 24, 2022 or Special Council Meeting
- Budget Approval
 - o November 23, 2022 (to be in Fredericton by November 30,2022)

Motioned by: Deputy Mayor Toole

Seconded by: Councillor McIntosh Lawrence

Carried

12. Bills for Payment

- a) That the Council of the Town of Grand Bay-Westfield authorize the January 10, 2022 bills for payment as presented in the amount for \$321, 917.87.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Balcomb

Carried

13. Consent Agenda

- a) Thank You Letter – Saint John Regional Hospital Foundation

That the Council of the Town of Grand Bay-Westfield receive and file the Thank You letter received December 13, 2021 from the Saint John Regional Hospital Foundation.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor McIntosh Lawrence

Carried

- b) Letter to request continued support - NB Command of The Royal Canadian Legion

That the Council of the Town of Grand Bay-Westfield receive and file the Letter to request continued support from the NB Command of the Royal Canadian Legion received January 4, 2022.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor McIntosh Lawrence

Carried

14. Council Reports

15. Business Arising from Committee of the Whole

None

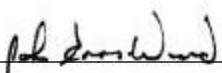
16. Adjournment

That the Council of the Town of Grand Bay-Westfield adjourned the meeting at 9:18 pm.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Day

Carried



John Enns-Wind
CAO



Brittany Merrifield
Mayor

Vision: A welcoming place to live, grow and thrive

Mission: Facilitating growth, wellness, and prosperity through effective and forward-thinking leadership.

Council Meeting:

January 10, 2022

TITLE: TRAIN WHISTLES

PREPARED BY: JOHN ENNS-WIND

DEPARTMENT: GENERAL GOVERNMENT

For Information

For Discussion

For Decision

RELATED TO STRATEGIC PLAN:

- Community Vitality

ATTACHMENTS:

1. JDI/Southern Railway: Gorman Nason
-

BACKGROUND

Over the course of 2021 the Town received requests to ask NB Southern Railway to not use whistles at night. As a result of the request a public notice was issued requesting community input. Administration received 55 submissions with a majority, 41, in favour of retaining the use of train whistles at night due to safety. Many submissions referenced a fatality many years ago when a pedestrian was struck by a train. Also, there was a near miss in the fall of 2020.

Other concerns expressed included vibrations and damages to property.

- In one case slopes were failing and it was attributed to NB Southern. NB Southern committed to mitigating the problem and no work has been completed in more than four years.
- The increased frequency of trains, greater length and their speed.

Two common comments from those who would like to keep the whistle are:

- They want to keep the whistle for safety reasons,
- People become used to the whistles at all times of day.

Further, a legal opinion of the Town's liability was requested from the Town's Solicitor.

As a reminder, there are 26 registered railway crossings within the Town limits plus numerous informal crossings used by pedestrians and cyclists.

COMMENT

There are some legal risks to the Town should Council pass a motion requesting NB Southern Railway to cease use of the whistle between 11:00 PM – 7:00 AM. The risks include:

1. The Town has potential liability if an accident occurs as the result of the cessation of train whistles at the request of the Town.
2. The potential liability will be reduced or eliminated if a governmental authority approves the removal of the whistling requirement at public crossings.
3. The potential liability will be increased to the extent that the Town is instrumental in the decision making process as opposed to the reasonably relying on the expertise of JDI/NB Southern.

Train Whistles

4. The potential liability will be greatly increased if the Town enters into an indemnity agreement with JDI/NB Southern.

FINANCIAL IMPLICATIONS

The cost of the status quo is the perception of outsiders that the quality of life near the railway line is low due to the warning whistles and the rail traffic.

Should there be an incident then the potential liability may be significant,

RECOMMENDATION

That the Council of the Town of Grand Bay-Westfield requests NB Southern Railway to meet with Council to discuss how to ensure a strong quality of life for Grand Bay-Westfield and a strong NB Southern Railway.

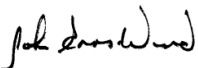
MOTION

That the Council of the Town of Grand Bay-Westfield requests NB Southern Railway to meet with Council to discuss how to ensure a strong quality of life for Grand Bay-Westfield and a strong NB Southern Railway.

CAO COMMENTS

APPROVAL

Department Head:

CAO: 

Date: 12/10/21

Vision: A welcoming place to live, grow and thrive

Mission: Facilitating growth, wellness, and prosperity through effective and forward-thinking leadership.

Council Meeting:

January 10, 2022

TITLE: STRATEGIC PLANNING PROCESS: MANDATE LETTERS

PREPARED BY: JOHN ENNS-WIND

DEPARTMENT: GENERAL GOVERNMENT

For Information

For Discussion

For Decision

RELATED TO STRATEGIC PLAN:

- Organizational Capacity

ATTACHMENTS:

1. Mandate Letter: Development
 2. Mandate Letter: Finance
 3. Mandate Letter: Fire
 4. Mandate Letter: Recreation
 5. Mandate Letter: Works
-

BACKGROUND

In the governance of the Town, Council is responsible for: budget, bylaws, policies, linkage between Administration and residents, and relations with other local governments and other levels of government.

To accomplish its goals and objectives, and realize the Town's future state, Council uses a Strategic Plan that is aligned with the Municipal Plan. The Strategic Plan drives Administration in the short, middle and long term from operations to relations with other jurisdictions. Since Council's swearing in, a number of tasks have been completed by both Council and Administration to fulfill Council's goals and objectives to achieve Council's vision of the Town's future state.

The following chart outlines the process that has been undertaken and will be undertaken on an annual basis.

Strategic Planning Process: Mandate Letters

Chart #1: Strategic Plan Process



Strategic Plan

The Strategic Plan is completed at the beginning of Council’s term and is effective for the duration of the term. It will be amended if there is a new Councillor to reflect their goals and objectives.

Tactical Plan

The Tactical Plan is a direct result of the Strategic Plan; it is how vision is translated turned into reality. The Tactical Plan directly influences the Budget.

Budget

The Budget is the fiscal tool used by Council to establish and fund their priorities. This is done through establishing Levels of Service, such as how high is the grass before it is cut to how the Fire Department approaches fire suppression.

Work Plans

Work Plans are the outcomes for each department based on the budget. If a strategic priority doesn’t receive funding, then it is not a part of a Work Plan. The Work Plan is the detail of how a task from the Strategic Plan is completed or undertaken.

Mandate Letters

The Mandate Letter is a directive to all departments from the CAO outlining the values to be followed, based on the strategic plan. The Mandate Letter also has high level goals/objectives related to the Strategic Plan and is a high-level summary of the Tactical Plan.

Strategic Planning Process: Mandate Letters

Goals/Objectives

The Goal/Objectives are those tasks that are to be undertaken, or completed, that fulfill Council's Strategic Plan. These are undertaking or completions that are to be fulfilled within the fiscal year.

Performance Evaluations

Performance Evaluations are the CAO's tools to ensure that each Direct Report is working as part of the Leadership Team to fulfill Council's Strategic Plan. There are fourteen categories with the current performance evaluation tool encompassing a broad base of values contributing to a strong department head. Further, two questions need to be asked:

1. If the Direct Report easily fulfilled their Work Plan and Goals/Objectives, were expectations too low or can the Direct Report accept increased responsibilities?
2. If the Direct Report failed to fulfill the Work Plan and Goals/Objectives, were the expectations unrealistic or does the Direct Report have too much responsibility?

Strategic Plan Review

This is the first step in the Budget preparation process. Are the Work Plans on track? Are the Goals/Objectives of Department Heads on track? Was the plan successful? Does the Strategic Plan have to be tweaked or amended?

COMMENT

The Strategic Plan process is a foundational pillar of good governance. Through the process, resources are allocated and measurements are established allowing Council to track progress on their goals/objectives. Administration uses Government Frameworks Cascade software to track progress.

Over the coming year more work will be done to better understand the Level of Service Council wants in a variety of operational areas.

FINANCIAL IMPLICATIONS

Because this process is new to Grand Bay-Westfield the initial launch of the process has been labour intensive. As our culture adjusts to it, the labour investment will recede resulting in a Council that is moving its agenda forward and controlling expenditures.

RECOMMENDATION

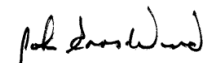
That Council approve the Mandate Letters.

MOTION

That the Council of the Town of Grand Bay-Westfield approve the Mandate Letters.

APPROVAL

Department Head:

CAO: 

Date: 12/15/21

Vision: A welcoming place to live, grow and thrive
Mission: Facilitating growth, wellness, and prosperity through effective and forward-thinking leadership.

Council Meeting:

January 10, 2022

TITLE: PURCHASE OF NEW RESCUE APPARATUS

PREPARED BY: TROY GAUTREAU

DEPARTMENT: FIRE

For Information

For Discussion

For Decision

RELATED TO STRATEGIC PLAN:

- Organizational Capacity

ATTACHMENTS:

1.

BACKGROUND

The Department's current Rescue Unit is a 1999 model year and has reached the end of its lifespan. In preparation for its replacement, in early 2021 an apparatus committee was formed to review all Department apparatus, their uses, and to look at future needs.

COMMENT

Two options are available for consideration. The first option is to convert the current Engine 1 to a Rescue unit and purchase a new Engine to replace Engine 1. The second option is to leave equipment designations as they are and replace the Rescue unit with a new Rescue Unit.

Option #1

Rational and advantages to this option include:

- While its purchase was the correct choice at the time, Engine 1 lacks the water carrying capacity to optimally function as the first arriving engine to a fire. Its replacement to an engine with the same specifications as Engine 2 would eliminate this limitation.
- Engine 1 is the busiest apparatus in the Department, responding to nearly every call. Additionally, Engine 1 is now at the ½ way point of its life cycle. By converting it to the Rescue, its usage, and resulting wear and tear would be drastically reduced. It can also be assumed that maintenance and repair costs would also be reduced.
- Engine 1 and Engine 2 are nearly identical apparatus, with water capacity being the only significant difference. They are also only two years apart in age. Whereas they are the costliest apparatus to replace, this option would also increase the time between their replacement. i.e. eliminate the need to replace the two most expensive units only two years apart from each other.
- The current design of Engine 1 is well suited for a Rescue and conversion work is minimal.
- While not required to do so, the added water capacity provided in this option will add to the Department's ability to meet its strategic goal of acquiring superior tanker shuttle accreditation.

Purchase of new rescue apparatus

Option #2

The second option would be to leave all apparatus in their current positions and replace the Rescue with a new one with specifications to meet the needs to today, and the future. The advantage of this option would be a lower upfront cost.

FINANCIAL IMPLICATIONS

For Option 1 - Current supply chain issues are having a strong impact on pricing, existing Engine 2 was purchased in 2014 at a cost of just under \$420,000.00. Consultation with the manufacturer who supplied this apparatus puts today's pricing for the same unit at nearly \$810,000.00.

The cost to convert Engine 1 to a rescue are estimated at \$10,000.00 to \$12,000.00.

For option 2 - to replace Rescue 1 with a unit meeting today's standards and needs would be \$600,000.00.

All estimates are exclusive of taxes.

RECOMMENDATION

That the Council of the Town of Grand Bay-Westfield authorize staff to secure needed capital borrowing for option one of this report.

MOTION

That the Council of the Town of Grand Bay-Westfield authorize the Fire Chief to convert Engine 1 to a Rescue Unit and purchase a new Engine without compromising the Fire Department's ability to respond to incidents effectively and efficiently.

And

That the Council of the Town of Grand Bay-Westfield submit to the Municipal Capital Borrowing Board an application for authorization to borrow for a capital expense of a new Engine for the Fire Department up to the following term and amount using equal annual principal payments:

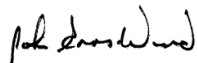
Purpose	Amount	Term
Fire Department Engine	\$810,000	15 Years

CAO COMMENTS

APPROVAL

Department Head: 

Date: 01/07/22

CAO: 

Date: 01/07/22

Vision: A welcoming place to live, grow and thrive

Mission: Facilitating growth, wellness, and prosperity through effective and forward-thinking leadership.

Council Meeting:

January 10, 2022

TITLE: COUNCIL CALENDAR

PREPARED BY: JOHN ENNS-WIND

DEPARTMENT: GENERAL GOVERNMENT

For Information

For Discussion

For Decision

RELATED TO STRATEGIC PLAN:

- Organizational Capacity

ATTACHMENTS:

1.

BACKGROUND

Council is responsible for the approval of the annual capital and operational budget. The process is intense and time consuming. The calendar has been developed to enable Council and the Leadership Team to plan accordingly.

Developing the budget is done over a number of phases including:

- Strategic Plan review
- Capital and Operational Priorities
- Public Presentation
- Review Public Feedback
- Capital Deadline (estimates)
- Draft Budget Presentation
- Budget Approval

COMMENT

The suggested budget timeline is as follows:

- Strategic Plan review
 - A weekday during the last week of August
- Capital and Operational Priorities
 - First week of September
- Public Presentation
 - Last week of September
- Review Public Feedback
 - First Council Meeting of October
- Capital Deadline (estimates)
 - October 15th
- Draft Budget Presentation
 - 2nd Council Meeting of October or Special Council Meeting

Local Government Reform White Paper

- Budget Approval
 - November 23rd (to be in Fredericton by November 30th)

Regarding the new Council:

- Orientation and strategic planning will be December 3rd & 4th; the first weekend after the election.

FINANCIAL IMPLICATIONS

This is time in lieu for staff and extra meals for all.

RECOMMENDATION

That the Council of the Town of Grand Bay-Westfield provide dates for the activities needed to develop the budget.

MOTION

There is no motion.

CAO COMMENTS

Council has undertaken our first budget with a significant focus on helping Council understand the budget and its implications.

Efforts should be made to include residents of the former LSD.

APPROVAL

CAO: 

Date: 01/05/22

**TOWN OF GRAND BAY-WESTFIELD
BILLS FOR PAYMENT**

BILLS FOR PAYMENT				
January 10, 2022				
	ACCOUNT NAME	DEPARTMENT	\$	DESCRIPTION
1	HUB INTERNATIONAL - annual	VARIOUS	149,099.00	Insurance
			149,099.00	

BILLS FOR RATIFICATION				
January 10, 2022				
	ACCOUNT NAME	DEPARTMENT	\$	DESCRIPTION
2	ALWARD, JACK	TRANS.	34.48	Clothing Allowance
3	ANIMAL RESCUE LEAGE, SPCA	PROT.SVCS.	345.00	Shelter Services
4	ATLANTIC AIR CLEANING	BLDG.	903.96	Repair Exhaust System
5	BELL ALIANT - monthly (4)	VARIOUS	285.59	Telephone
6	BELL ALIANT - monthly (2)	VARIOUS	775.18	Telephone
7	BELL MOBILITY INC. - monthly (4)	TRANS./SEW.REV.	391.26	Telephone
8	BELL MOBILITY INC. - monthly (2)	FIRE/EMO	368.37	Telephone
9	BELL MOBILITY INC. - monthly (3)	VARIOUS	105.49	Telephone
10	BELL MOBILITY INC. - monthly	CUL.DEV.	21.82	Telephone
11	CANADIAN CANCER SOCIETY	LEGIS.	25.00	Donation
12	CHILDS FOODS LIMITED	SPEC.EVENTS	1,400.75	Cater Christmas Party
13	CHILDS FOODS LIMITED	FIRE	3,054.98	Cater Fire Awards
14	CINTAS CANADA LIMITED	BLDG.	29.26	Medical Supplies
15	COAST TIRE & AUTO SERVICE LTD.	TRANS.	3,513.73	Tires
16	CONTROLS & EQUIPMENT LTD.	BLDG.	285.20	Preventative Maintenance
17	CUMINGS FIRE & SAFETY EQUIP. LTD.	FIRE	391.00	Child De-fib Pads
18	DALHOUSIE UNIVERSITY	FIRE	1,045.00	Course Enrolment
19	DENIS OFFICE SUPPLIES	GEN.GOV.	112.99	Office Equipment
20	DENIS OFFICE SUPPLIES	GEN.GOV.	41.30	Office Supplies
21	DENIS OFFICE SUPPLIES	GEN.GOV.	4.59	Office Supplies
22	DILLON CONSULTING LIMITED (2)	GEN.CAP./TRANS.	1,679.40	Professional Services
23	DILLON CONSULTING LIMITED	GEN.CAP.	10,183.85	Professional Services
24	DILLON CONSULTING LIMITED(3)	TRANS.	752.97	Professional Services
25	DILLON CONSULTING LIMITED	ENV.DEV.	260.82	Professional Services
26	FEDERATION OF CANADIAN MUNICIPALITIES	LEGIS.	1,406.62	Membership
27	FITWORKS EQUIPMENT LTD.	FIRE	97.75	Service Treadmill
28	FORWARD ACCOUNTING SOLUTIONS	GEN.GOV.	402.50	Payables Upgrade
29	FUNDY TREE TRIMMING LTD.	TRANS.	1,380.00	Tree Removal
30	GALLANT, SHERRIE	LEGIS.	162.00	Meals
31	GAUTREAU, RYAN	UNITY PARK	150.00	Entertainment
32	GB GUARDIAN	BLDG.	14.97	Water
33	GB WESTFIELD VOLUNTEER FIRE	FIRE	1,700.07	Gift for Membership
34	GIFT CHECKS - CHRISTMAS 21	ENV.DEV.	250.00	Christmas Gift
35	GORMAN NASON	GEN.GOV.	5,337.15	Professional Services
36	GREENFOOT ENERGY SOLUTIONS	BLDG.	4,628.75	Ductless Mini Split Heat Pump
37	INGRAHAM, DAVID	TRANS.	286.26	Clothing Allowance
38	IRON MOUNTAIN CANADA CORP. - monthly	GEN.GOV.	110.94	Shredding
39	ISPIRE-INSPIRED TECHNOLOGIES LTD.	GEN.GOV.	2,561.23	IT Services
40	ISPIRE-INSPIRED TECHNOLOGIES LTD.	GEN.CAP.	500.38	IT Services
41	JO-AT SERVICES	BLDG.	747.50	Construction Services
42	JO-AT SERVICES	FIRE	764.73	Construction Services
43	JO-AT SERVICES	BLDG./SEW.REV.	632.50	Construction Services
44	JO-AT SERVICES	BLDG.	8,625.00	Renovations- Station 2
45	KELLY, NICOLE	ENV.DEV.	107.50	Supplies - Xmas Party
46	LINGLEY, NEIL	ENV.DEV.	45.00	Christmas Tree
47	M5 MARKETING COMMUNICATIONS	FIRE	1,069.50	Handbook Edits
48	MURPHY FOOD SERVICE LTD.	FIRE	75.00	Gift Cards
49	NBBOA - annual	ENV.DEV.	299.00	Membership Renewal
50	NB POWER - monthly	TRANS.	10,254.01	Power
51	NB POWER - monthly (2)	FIRE/BLDG.	1,042.95	Power
52	NB POWER - monthly (6)	VARIOUS	3,319.99	Power
53	NB POWER - monthly (9)	REC./BLDG.	4,280.08	Power
54	NB POWER- monthly (9)	SEW.REV.	1,189.48	Power
55	NB POWER- monthly (10)	VARIOUS	716.31	Power
56	NB POWER - monthly (7)	VARIOUS	2,075.08	Power

**TOWN OF GRAND BAY-WESTFIELD
BILLS FOR PAYMENT**

BILLS FOR RATIFICATION				
January 10, 2022				
	ACCOUNT NAME	DEPARTMENT	\$	DESCRIPTION
57	NB POWER - monthly	FIRE	198.49	Power
58	NOVA FIRE EQUIPMENT LTD.	FIRE	905.47	Ammonia Detector
59	OUTWIT ADVENTURES INC.	REC.	575.00	App. Development Fee
60	PARTS FOR TRUCKS	TRANS.	21.37	Part
61	PCS SALES LTD. (10)	GEN.GOV./TRANS.	20,612.31	Salt
62	PCS SALES LTD. (2)	GEN.GOV./TRANS.	4,134.74	Salt
63	PCS SALES LTD. (2)	GEN.GOV./TRANS.	4,114.73	Salt
64	PERRY, MATTHEW	TRANS.	400.00	Professional Services
65	PROSTAR ELECTRICAL SERVICES INC.	GEN.CAP.	21,880.68	Generator
66	QUALITY AGGREGATES (5)	TRANS.	940.99	Gravel
67	QUALITY AGGREGATES	TRANS.	186.61	Gravel
68	RAY-TEK, DIV OF READY JOHN INC.	BLDG.	506.18	Vaccum Services
69	RC STRATEGIES INC.	GEN.GOV.	1,925.10	Professional Services
70	REID, ZACKLY	REC.	200.00	Bonus
71	ROGERS CABLE INC. - monthly	BLDGS./FIRE	159.76	Cable TV
72	SAFETY SOURCE LTD.	FIRE	1,542.15	Gas Monitor
73	SAINT JOHN FIRST CLASS CLEANERS	BLDG.	4,303.55	Janitorial
74	SAINT JOHN LABORATORY SERVICES LTD.	SEW.REV.	204.70	Water Testing
75	SAINT JOHN TRANSIT COMM. - quartely	TRANS.	7,236.85	Transit Service
76	SANDS CANADA	FIRE	157.62	Mask/Supplies
77	SCHOLTENS GRANDBAY LTD.	FIRE	188.40	Supplies
78	SCHRICK'S PLUMBING LTD.	BLDG.	958.08	Shock Well
79	SCOTT MFG. LIMITED	FIRE	69.00	Trailer Jack
80	SHADCOMM LTD.	HOLDBACK	4,524.88	SCADA System Upgrades
81	SHADES OF GREEN LTD.	TRANS.	87.39	Town Planter
82	SHANNON, HEATHER	ENV.DEV.	59.79	Gift - Baby
83	SHANNON, JOSH	FIRE	168.55	Year End BBQ
84	SHARP ELECTRONICS OF CANADA - quarterly	GEN.GOV.	677.73	Photocopies
85	SOBEYS FOODLAND	BLDG.	86.08	Supplies
86	SOBEYS FOODLAND	GEN.GOV.	11.12	Supplies
87	STAR-KEY ENTERPRISES LTD.	TRANS.	383.71	Repairs
88	TELUS - monthly	FIRE/GEN.GOV.	841.88	Telephone
89	THE HOME DEPOT	TRANS.	688.85	Laser Level
90	ULINE CANADA CORPORATION	FIRE	4,190.68	Chairs
91	UMNB - annual	LEGIS.	4,070.00	Membership
92	WEX CANADA LTD. - monthly	TRANS./FIRE	5,326.42	Fuel
93	YELLOW PAGES - monthly	GEN.GOV.	35.77	Advertising
	BILLS FOR PAYMENT		149,099.00	
	BILLS FOR RATIFICATION		172,818.87	
	TOTAL BILLS FOR PAYMENT		321,917.87	