

**Community Centrum: Grand Bay Room – Televised Meeting for the Public**

**1. Call to Order**

Mayor Merrifield called the meeting to order at 7:00 pm.

**2. Acknowledgement of Treaty Land**

*We respectfully acknowledge that Grand Bay-Westfield exists on the traditional Wolastoqey (WOOL-US-TOOK-WAY) land.*

*The lands of Wabanaki (WAH-BAH-NAH-KEE) people are recognized in a series of Peace and Friendship Treaties to establish an ongoing relationship of peace, friendship and mutual respect between equal nations.*

*The river that runs by our town is known as Wolastoq (WOOL-LUSS-TOOK), along which live Wolastoqiyik (WOOL-US-TOO-GWEEG) - the people of the beautiful and bountiful river.*

*We, the staff and elected representatives, pay respect to the elders, past and present, and descendants of this land.*

**3. Mayor's Comments**

**4. Record of Attendance**

Mayor Merrifield, Councillor Balemans, Deputy Mayor Toole, Councillor Balcomb and Councillor McIntosh Lawrence in attendance.

**Absent:** Councillor Day

**Staff Attendance:** Bruce Gault, David Taylor, Gary Clark, Troy Gautreau, John Enns-Wind and Nicole Kelly

**Guests:**

Amanda Hamm: Outdoor rink

Jullie Rogers-Marsh: RCMP Monthly Update

**5. Agenda Approval**

That the Council of the Town of Grand Bay-Westfield approve the Agenda of September 13, 2021 as presented.

Addition to the agenda 11.i Letter IODE Thanksgiving "A-Door-ible Doors"

Motioned by: Deputy Mayor Toole

Seconded by: Councillor McIntosh Lawrence

Carried

**ADOPTED  
SEP 27 2021**

**6. Disclosure of Conflict of Interest**

**7. Public Hearings/Presentations/Delegations/Petitions**

**a) RCMP Report**

That the Council of the Town of Grand Bay-Westfield accept this information as presented.

Motioned by: Councillor Balcomb

Seconded by: Councillor Balemans

Carried

**b) Amanda Hamm: Outdoor Rink**

That the Council of the Town of Grand Bay-Westfield accept this information as presented.

Motioned by: Councillor Balemans

Seconded by: Councillor McIntosh Lawrence

Carried

**c) Brandy Point Road: Speed**

That the Council of the Town of Grand Bay-Westfield address this item during item 9.a.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor McIntosh Lawrence

Carried

**8. Minutes of Previous Meeting**

That the Council of the Town of Grand Bay-Westfield adopt the Minutes of the Regular Meeting of August 9, 2021 as presented.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Balcomb

Carried

**9. Unfinished Business**

**a) Brandy Point Road: Speed**

That the Council of the Town of Grand Bay-Westfield maintain the speed limit on Brandy Point Road at 40km/hr. Further, that the RCMP be contacted to perform targeted enforcement and that Council encourages the neighbourhood to have a meeting to address this issue.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor McIntosh Lawrence

Carried

**10. Bylaws**

None

**11. New Business/Recommendations**

**a) Town of Grand Bay-Westfield Federal Election Position Paper**

That the Council of the Town of Grand Bay-Westfield receive and file the Federal Election 2021 Position Paper.

Motioned by: Councillor Balcomb

Seconded by: Deputy Mayor Toole

Carried

**b) Pandemic Mitigation Policy**

That the Council of the Town of Grand Bay-Westfield adopt the Pandemic Mitigation Policy. Effective September 20, 2021:

1. All employees are asked to demonstrate their vaccination status.
  - a. If an employee refuses to demonstrate their vaccination status or is not fully vaccinated, then they are to comply with the non-vaccinated protocol noted below in paragraph 3.
2. All employees (regardless of vaccination status) are to stay at home when they are presenting two or more symptoms of COVID-19 per GNB Department of Public Health guidelines.
  - a. If symptoms persist after three days, then the employee is to be tested.
  - b. The first three days will not be deducted from their accrued sick time upon proof of testing. Per GNB department of health guidelines.
3. Those employees who are not fully vaccinated are to comply with the following protocols:
  - a. New employees must test prior to their start date.
    - i. This is to be completed on the employee's time and expense.
  - b. All non-vaccinated employees must test on a weekly basis (once every 7 days).
    - i. This is to be completed on the employee's time and expense.
    - ii. Proof of testing is required.
  - c. When not in their workstation, or their office, or if another person enters their workstation area or office employees must be masked at all times.
  - d. If physical distancing is not possible in an outdoor or indoor setting, such as during a meeting, or in a vehicle, then the employee must be masked.
  - e. Fire fighters who are not fully vaccinated, are not able to respond to calls. Any individual who presents and substantiates a valid legal justification for exemption from this paragraph on the basis of grounds listed under the New Brunswick Human Rights Code will be accommodated.
4. Visitors who have meetings, or walk in for a meeting, with staff are to remain masked as they walk through the common areas of the Town work spaces.
5. If physical distancing, 2 metres between people, can be safely maintained then visitors may remove their masks upon sitting.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor Balcomb

Carried

**c) Local Economic Development Plan**

That the Council of the Town of Grand Bay-Westfield authorize the Mayor and CAO to enter in an agreement with EBP Principal Chris Steele for the development of a Local Economic Development Plan not to exceed \$29,700.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Balcomb

Carried

**d) Planning Advisory Committee: Vice Chair**

That the Council of the Town of Grand Bay-Westfield receive and file the memorandum from the Planning Advisory Committee regarding the elected Vice Chair.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor Balcomb

Carried

**e) GNB: Working Together for Vibrant Sustainable Communities – What We Heard**

That the Council of the Town of Grand Bay-Westfield receive and file the Working Together for Vibrant Sustainable Communities – What We Heard document.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Deputy Mayor Toole

Carried

**f) Request for Debentures**

That the Council of the Town of Grand Bay-Westfield authorize the Mayor and CAO to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Grand Bay-Westfield Debenture in the principal amount of \$397,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation and be it resolved that the Municipality of Grand Bay-Westfield agree to issue postdated cheques payable to the New Brunswick Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Deputy Mayor Toole

Carried

**g) Dog Control Services: Contract Renewal**

That the Council of the Town of Grand Bay-Westfield authorize the Mayor and CAO to sign the Dog Control Services confirmation letter with Ann Savoy for \$15,000 for the year 2022.

Motioned by: Councillor Balcomb

Seconded by: Councillor McIntosh Lawrence

Carried

**h) National Day of Truth & Reconciliation**

That the Council of the Town of Grand Bay-Westfield adopt September 30th as a new municipal holiday in recognition of the National Day of Truth and Reconciliation established by the Government of Canada as part of the 94 Calls to Action set by the Truth and Reconciliation Commission in 2015.

Further, that the Town of Grand Bay-Westfield operate as it does on other statutory holidays, meaning Town Hall will be closed on September 30 as well as other non-essential services that normally are not provided on statutory holidays.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor McIntosh Lawrence

Carried

**i) Letter: Thanksgiving “A-Door-ible Doors”**

That the Council of the Town of Grand Bay-Westfield support the initiative of the IODE Chapter, CANADA 150 to host the ‘A-Door-ible Doors’ Thanksgiving event 2021.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Deputy Mayor Toole

Carried

**12. Bills for Payment**

- a)** That the Council of the Town of Grand Bay-Westfield authorize the September 13, 2021 bills for payment as presented in the amount for \$698,650.51.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Balcomb

Carried

**13. Consent Agenda**

**a) Capital Project Status Report September 2021**

That the Council of the Town of Grand Bay-Westfield receive and file the Capital Project Status Report of September 2021.

**b) Notice to Municipalities/Schedule– Elections NB**

That the Council of the Town of Grand Bay-Westfield receive and file the Notice to Municipalities along with the schedule received from Elections NB.

**c) Welcome Letter – Canadian Commission for UNESCO**

That the Council of the Town of Grand Bay-Westfield receive and file the Welcome letter received from the Canadian Commission for UNESCO.

**d) Crime Prevention Association of New Brunswick**

That the Council of the Town of Grand Bay-Westfield receive and file the email received from the Crime Prevention Association of New Brunswick.

**e) Letter re Colonial/Racist Art Installation at the CGAC**

That the Council of the Town of Grand Bay-Westfield receive and file the letter received re colonial/racist art installation at the CGAC.

**f) PAC Meeting Minutes of April 19, 2021**

That the Council of the Town of Grand Bay-Westfield receive and file the PAC Meeting Minutes of April 19, 2021.

**g) Cascade Reports September 10, 2021**

That the Council of the Town of Grand Bay-Westfield receive and file the Cascade reports of September 10, 2021.

**End Consent Agenda**

**14. Council Reports**

**15. Business Arising from Committee of the Whole**

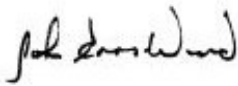
**16. Adjournment**

That the Council of the Town of Grand Bay-Westfield adjourned the meeting at 8:55pm.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Balemans

Carried



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John Enns-Wind  
CAO



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Brittany Merrifield  
Mayor

To the Candidates of the Federal Election of 2021 offering in the riding of New Brunswick Southwest.

The Town of Grand Bay-Westfield is the largest town in the riding of New Brunswick Southwest with a population of 4, 964. After years of decline, linked to the economic activity of the City of Saint John, the Town has been experiencing growth and is moving forward. The Town wants to be a part of the solution that turns New Brunswick into a 'have' province.

To achieve its potential, the Council of the Town of Grand Bay-Westfield has been intentional in mapping its future with the development of the Strategic Plan 2021-2025 and a new Parks & Recreation Comprehensive Master Plan expected in September.

The strategic pillars Council has identified include:

1. Population Growth to Achieve Financial Sustainability,
2. Organizational Capacity,
3. Infrastructure Sustainability and Climate Adaptation, and
4. Community Vitality.

The Council of the Town of Grand Bay-Westfield wants to partner with you, and your party should you be a part of the government, to facilitate the growth, wellness and prosperity of our community.

As the MP for New Brunswick Southwest are you prepared to collaborate with the Council of the Town of Grand Bay-Westfield and its Administration to:

### **Population Growth to Achieve Financial Sustainability,**

- Increase immigration to the Town through the development of resources within the Town to facilitate settlement of immigrants?
  - Streamline the integration of professional immigrants, such as in health care and engineering, into their respective associations while preserving the integrity of Canada's professional designations?
- Increase affordable housing in the Town through the effective utilization of crown agencies such as Canadian Housing and Mortgage Corporation?
  - Support the development of a long-term care facility and other residential facilities to support increased immigration?
  - Develop a rental housing program offering affordable and convenient choices enabling Grand Bay-Westfield to retain workers, protect our local economy and prevent homelessness?
- Introduce a dedicated Indigenous housing strategy that will enable indigenous housing in Grand Bay-Westfield?
- Support direct funding to municipalities rather than insisting on provincial participation?
- Relocate relevant federal agencies to the Saint John metropolitan region to enhance the local economy and grow the regional population?
- Increase the amount of the Canada Community Building Fund (CCBF) to municipalities?



- Partner with Grand Bay-Westfield to establish a small transit system to ensure timely, effective and convenient transportation to and from Saint John?

### **Organizational Capacity**

- Encourage your government to partner with The Federation of Canadian Municipalities (FCM) and the Union of New Brunswick Municipalities (UMNB) to ensure:
  - Community infrastructure is in good condition,
  - Public transit and transportation,
  - Climate resilience and disaster mitigation,
  - Support for net zero emissions,
  - Protect and expand affordable housing options, and
  - Funding to offset increased policing costs.

### **Infrastructure Sustainability and Climate Adaptation**

There is no agreement regarding the size of the municipal infrastructure deficit. The Canadian Chamber of Commerce estimates the infrastructure deficit at \$570 billion whereas FCM's estimate is \$123 billion. Municipalities account for 80% of the population, 66% of all infrastructure, and collect only 8% of all taxes levied in Canada.

As the MP for New Brunswick Southwest, are you prepared to collaborate with the Council of the Town of Grand Bay-Westfield and its Administration to:

- Support increased funding to CCBF, a permanent doubling, to address infrastructure deficit for all municipal assets including the integration of smart technology into asset management?
- Ensure funding for climate adaptation including the reduction of greenhouse gases and net zero emissions?
- Grand Bay-Westfield is working to understand the sustainability of its water source for residents: are you prepared to support Council if it is determined that the security of the Town's water source needs to be increased?
- Partner with the Town to strengthen its natural infrastructure through the purchase of land to protect its future water source, increase low-carbon resiliency and ensure access to nature?

### **Community Vitality**

Underreported is Canada's Parks and Recreation infrastructure deficit. As an example: Winnipeg's Park and Recreation infrastructure deficit, the repair and replacement of existing facilities, in 2018 was \$1 billion. The Town of Grand Bay-Westfield has outgrown its facilities including its Community Centrum, Works Garage and Fire Hall #1. Further, the Town doesn't have a library and the community centre, which hosts the arena and small public spaces, is too small.

As the MP for New Brunswick Southwest, are you prepared to collaborate with the Council of the Town of Grand Bay-Westfield and its Administration to:

- Collaborate with the Town to develop new facilities such as a library, large multipurpose space?
- Work with the Town of Grand Bay-Westfield to repair or replace, as necessary, aging and insufficient parks and recreation facilities and Town assets?
- Partner with the Town to access funding to develop public transportation that accesses other municipalities?

- Allow for changes to funding to allow municipalities to partner with key partners, such as the River Valley Community Centre Foundation, to access funding for public facilities that include an arena and public programming space.

### **Summary**

The Council of the Town of Grand Bay-Westfield is committed to working with its partners at all levels of government to transition the province of New Brunswick to a 'have' province. This is work that can not be done individually. It requires all levels of government, stakeholders and residents to work together and to set aside partisan politics.

Without the Government of Canada's partnership to address population growth to achieve financial sustainability, increase the capacity of municipalities, ensuring infrastructure sustainability and climate adaptation, and enhance community vitality, the road to becoming a 'have' province becomes that much more challenging.

Thank you for meeting with Council and we look forward to hearing from you. Your responses will be shared during Council's meeting of September 13<sup>th</sup>.

**Vision:** A welcoming place to live, grow and thrive  
**Mission:** Facilitating growth, wellness, and prosperity through effective and forward-thinking leadership.

**Council Meeting:** September 13, 2021

Date: 09/09/21

**TITLE: PANDEMIC MITIGATION POLICY**

**PREPARED BY: JOHN ENNS-WIND**

**DEPARTMENT: GENERAL GOVERNMENT**

For Information

For Discussion

For Decision

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#### RELATED TO STRATEGIC PLAN:

- Organizational Capacity

#### ATTACHMENTS:

1. Pandemic Mitigation Policy
2. Fredericton Fire Fighters Union

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#### BACKGROUND

The COVID-19 pandemic is continuing with new variants arising and suppression of the virus proving elusive. The purpose of the policy is to provide staff and the public the confidence that the Town's operations will be sustainable throughout the pandemic and that staff, and the public are safe.

The province of New Brunswick has lifted all public health regulations.

Health Canada Guidelines say that vaccines help stop the spread of the virus that causes Covid 19.

The Occupational Health and Safety Act of New Brunswick says that an employer shall take every reasonable precaution to ensure the health and safety of their employees ( Section 9 (c ) (a) ). The same act allows employees to refuse work that endangers his health or safety. (Section 19).

Of concern to the CAO is the legal jeopardy due to the Town being subject to the Charter of Rights and Freedoms. However, there is no commonly known creed or religion mandating a refusal of vaccines. Legitimate medical conditions, such as a cardiovascular condition, would require any employer, including the Town, to accommodate the condition.

#### COMMENT

The policy is a reasonable precaution to protect other employees and the public. There is significant cost to the community when individuals contract COVID-19 and are hospitalized. The Canadian Health Institute for Health Information (CIHI) has compared cost of hospitalization for COVID-19 and other illnesses.

**Table #1: Average Estimated Cost of Hospitalization<sup>1</sup>**

COVID-10 with ICU Admission	>\$50,000
Kidney Transplant	\$27,093
COVID-19 both ICU and non ICU	\$23,111
Pneumonia	\$8,433
Heart Attack	\$7,446
Hospital Average (non COVID-19)	\$6,349
Influenza	\$4,959

**FINANCIAL IMPLICATIONS**

There is no known cost. The defined cost is the Town supporting sick time to prevent an outbreak within the Town.

The financial benefit of the policy is prevention.

**RECOMMENDATION**

That Council support the Pandemic Mitigation policy.

**MOTION**

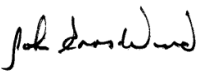
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2. All employees (regardless of vaccination status) are to stay at home when they are presenting two or more symptoms of COVID-19.
  - a. If symptoms persist after three days, then the employee is to be tested.
  - b. The first three days will not be deducted from their accrued sick time upon proof of testing.
3. Those employees who are not fully vaccinated are to comply with the following protocols:
  - a. New employees must test prior to their start date.
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  - b. All non-vaccinated employees must test on a weekly basis (once every 7 days).
    - i. This is to be completed on the employee’s time and expense.
    - ii. Proof of testing is required.
  - c. When not in their workstation, or their office, or if another person enters their workstation area or office employees must be masked at all times.
  - d. If physical distancing is not possible in an outdoor or indoor setting, such as during a meeting, or in a vehicle, then the employee must be masked.
  - e. Fire fighters who are not fully vaccinated, are not able to respond to calls.

<sup>1</sup> CIHI is an independent, not-for-profit organization that provides essential information on Canada’s health system and the health of Canadians. <https://www.cihi.ca/en>

- f. Any individual who presents and substantiates a valid legal justification for exemption from this paragraph on the basis of grounds listed under the New Brunswick Human Rights Code will be accommodated.
4. Visitors who have meetings, or walk in for a meeting, with staff are to remain masked as they walk through the common areas of the Town work spaces.
5. If physical distancing, 2 metres between people, can be safely maintained then visitors may remove their masks upon sitting.

**APPROVAL**

CAO: 

Date: 09/09/21

**Vision:** A welcoming place to live, grow and thrive  
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**Council Meeting:** September 13, 2021

Date: 09/10/21

**TITLE: LOCAL ECONOMIC DEVELOPMENT**

**PREPARED BY: JOHN ENNS-WIND**

**DEPARTMENT: GENERAL GOVERNMENT**

For Information

For Discussion

For Decision

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**RELATED TO STRATEGIC PLAN:**

- Population Growth to Achieve Financial Sustainability

**ATTACHMENTS:**

1. EBP Proposal

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**BACKGROUND**

During the last ten years, or more, the population growth of the town has stagnated with marginal decline. Recently, as other communities are experiencing building booms Grand Bay-Westfield has not been growing at the same pace.

To ensure the Town's financial sustainability, it is important to have growth that fits with the character of the town: residential growth with corresponding commercial growth.

EBP Principal Chris Steele led the development of Envision Saint John: The Regional Growth Agency's new strategic plan and has, at the invitation of the CAO, submitted a proposal for Council's consideration. The project, should Council approve, be completed in about 8 weeks with some recommendations able to be considered in the 2022 budget deliberations.

**COMMENT**

There is a sense of urgency surrounding the need for local economic development. Envision Saint John has a role to increase growth in the region, but it does not have the resources to do local economic development in any one of the partnering municipalities. The Town's investment is the second smallest.

Council should note that Hampton, an investor in Envision Saint John: The Regional Growth Agency, has their own economic development officer. The Local Economic Development Plan to be presented at the conclusion of the project will address:

- A report of current conditions, efforts, and objectives, including a full discussion of what a "sustainable economy" could mean for Grand Bay- Westfield
- Generate actionable ideas to identify and support locally-developed businesses and create strong tie-ins between the needs of large- and medium-sized businesses and the entrepreneurial activity of small businesses, incorporating the new business sectors identified above
- Identify near-term issues (such as land acquisition, infrastructure improvements, utility improvements, organizational realignment, or program development) that may be resolved through direct action in support of the broader economic development strategy
- Plans for building on current development and investment efforts, including an examination of impacts to this point and proposed adjustments going forward

## Local Economic Development Plan

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- Identify areas in which enhanced networks within the Town and the greater region would enhance the economic competitiveness of the area, including highlighting potential key partnerships with government, private, and non- profit entities that could improve the success of the plan
- Identify means for enhancing the capacity and effectiveness of business serving functions in the Town
- Identify strategies to be considered to inform and influence decision-makers in targeted business types or functions as well as potential informational postings on the Town of Grand Bay-Westfield and other websites that will be most useful to business decision makers and consultants within respective targeted clusters
- Identify/recommend how development and other incentive programs could help attract and build new job growth in targeted industries or retain existing companies
- A listing of the clusters and business types that would or could benefit from a location in Grand Bay-Westfield, including a discussion of the economic outlook for each type as well as a ranking of the match between the type's "needs" and what Grand Bay-Westfield can provide.

### **FINANCIAL IMPLICATIONS**

The cost to review previous reports, interview stakeholders, and develop the report is \$29,700 plus HST.

### **RECOMMENDATION**

That the Council of the Town of Grand Bay-Westfield authorize the Mayor and CAO to enter in an agreement with EBP Principal Christ Steele for the development of a Local Economic Development Plan not to exceed \$29,700.

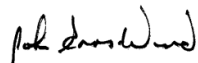
### **MOTION**

That the Council of the Town of Grand Bay-Westfield authorize the Mayor and CAO to enter in an agreement with EBP Principal Christ Steele for the development of a Local Economic Development Plan not to exceed \$29,700.

### **CAO COMMENTS**

Given the current economic climate, business confidence and expected future development; it is with a sense of urgency that the Town act to ensure that it is prepared to do its part to turning New Brunswick into a 'have' province.

### **APPROVAL**

CAO: 

Date: 09/10/21



MEMORANDUM

**DATE:** September 8, 2021  
**TO:** Mayor and Council  
**FROM:** Planning Advisory Committee  
**SUBJECT:** Election of Officer for 2021

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This is to advise that the Planning Advisory Committee addressed the above subject matter during their regular meeting of September 7, 2021.

The Vice-chair position became available on May 19, 2021 following the resignation of Brittany Merrifield:

Theresa Gordon has been elected to the position of Vice-Chair for the remainder of 2021.

Respectfully submitted,

Heather Shannon,  
PAC Secretary

HS/hs



**Vision:** A welcoming place to live, grow and thrive  
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**Council Meeting:** September 13, 2021

Date: 09/05/21

**TITLE: REQUEST FOR DEBENTURES**

**PREPARED BY: MARCIA MASON, JOHN ENNS-WIND**

**DEPARTMENT: GENERAL GOVERNMENT**

For Information

For Discussion

For Decision

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**RELATED TO STRATEGIC PLAN:**

- Finance – Long Term

**ATTACHMENTS:**

1. Application for Financing
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**BACKGROUND**

The Town has received approval for Town of Grand Bay-Westfield Debentures from the New Brunswick Municipal Finance Corporation, and it is in the Town's best interest to request financing for MA 15-0082 in the amount of \$397,000.00.

**COMMENT**

Our Financial Consultant David Casey, CA and I have reviewed the information in relation to the Ministerial Approval, as a result it is our view that the Municipality should apply for long term financing with respect to the above noted project.

**FINANCIAL IMPLICATIONS**

The interest rate for long term financing will not be known until the Municipal Finance Corporation concludes its sale of debentures on the bond market.

**RECOMMENDATION**

The recommendation to Council would be to approve long term debt financing from the New Brunswick Municipal Finance Corporation.

**MOTION**

Resolved that the Mayor and CAO be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of Grand Bay-Westfield Debenture in the principal amount of \$397,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation and be it resolved that the Municipality of Grand Bay-Westfield agree to issue postdated cheques payable to the New Brunswick Finance Corporation as and when they are requested in payment of principal and interest charges on the above debenture.

**APPROVAL**

Department Head: *Marcia Mason*

CAO: *John Enns-Wind*

Date: 09/05/21

**Vision:** A welcoming place to live, grow and thrive  
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**Council Meeting:** September 13, 2021

Date: 09/08/21

**TITLE: DOG CONTROL SERVICES**  
**PREPARED BY: JOHN ENNS-WIND**  
**DEPARTMENT: GENERAL GOVERNMENT**

For Information  For Discussion  For Decision

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**RELATED TO STRATEGIC PLAN:**

- Community Vitality

**ATTACHMENTS:**

1. Dog Control Contract Letter of Confirmation
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**BACKGROUND**

The dog control services have been ably filled by Ann Savoy.  
The contract is for one year.

**COMMENT**

Ann has been performing the service for a number of years and has performed well.

**FINANCIAL IMPLICATIONS**

The cost of the contract is \$15,000 plus the cost of insurance.

**RECOMMENDATION**

That the Council of the Town of Grand Bay-Westfield approve Ann Savoy continuing to provide Dog Control Services.

**MOTION**

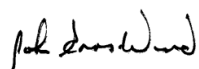
That the Council of the Town of Grand Bay-Westfield authorize the Mayor and CAO to sign the Dog Control Services confirmation letter with Ann Savoy for \$15,000 for the year 2022.

**CAO COMMENTS**

As part of the organizational review the delivery of this service may change for 2023 or later. A one year contract is sufficient.

**APPROVAL**

Department Head:

CAO: 

Date: 09/08/21

**Vision:** A welcoming place to live, grow and thrive  
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**Council Meeting:** September 13, 2021

Date: 09/09/21

**TITLE: NATIONAL DAY OF TRUTH AND RECONCILIATION**

**PREPARED BY: JOHN ENNS-WIND**

**DEPARTMENT: GENERAL GOVERNMENT**

For Information

For Discussion

For Decision

---

**RELATED TO STRATEGIC PLAN:**

- Community Vitality

**ATTACHMENTS:**

1.

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**BACKGROUND**

The federal government declared September 30<sup>th</sup> as Truth and Reconciliation Day as part of implementing the 94 Calls to Action produced by the Truth and Reconciliation Commission in 2015.

Article 18.01 of the Collective Agreement with CUPE clearly states:

18.01 The following shall be considered paid holidays:

New Year's Day	Dominion Day	Christmas Day
Family Day	New Brunswick Day	Boxing Day
Good Friday	Labour Day	Thanksgiving
Easter Monday	Day	
Queen's Birthday	Remembrance Day	

and any day proclaimed by the Dominion, Provincial or Municipal Government of the Town of Grand Bay-Westfield.

**COMMENT**

The Collective Agreement is clear that in scope staff have the day off. Typically, out of scope staff receive the same obligations and privileges as in scope staff.

However.

The Council of the Town of Grand Bay-Westfield has demonstrated that is committed to reconciliation and ensuring that the tragic history, current trauma and ongoing legacy of residential schools is never forgotten. According to the Government of Canada:

*“This new national day will honour survivors, their families and communities. It will also ensure that public commemoration of the tragic and painful history and legacy of residential schools remains a vital component of the reconciliation process.”*

In June and July of 2021, the Council of the Town of Grand Bay-Westfield committed to move forward with the recommendations from the Truth and Reconciliation Commission Report relevant to municipalities. Establishing a national holiday was one of the 94 “Calls to Action” for the other levels of government.

**FINANCIAL IMPLICATIONS**

The cost to the Town is lost productivity.

**RECOMMENDATION**

That the Council of the Town of Grand Bay-Westfield adopt September 30<sup>th</sup> as a new municipal holiday.

**MOTION**

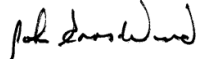
That the Council of the Town of Grand Bay-Westfield adopt September 30<sup>th</sup> as a new municipal holiday in recognition of the National Day of Truth and Reconciliation established by the Government of Canada as part of the 94 Calls to Action set by the Truth and Reconciliation Commission in 2015.

Further, that the Town of Grand Bay-Westfield operate as it does on other statutory holidays, meaning Town Hall will be closed on September 30 as well as other non-essential services that normally are not provided on statutory holidays.

**CAO COMMENTS**

Due to the Collective Agreement, staff have the day off. This is about making the day a municipal holiday.

**APPROVAL**

CAO: 

Date: 09/09/21

TOWN OF GRAND BAY-WESTFIELD  
BILLS FOR PAYMENT

BILLS FOR PAYMENT September 13, 2021			
	ACCOUNT NAME	DEPARTMENT	\$ DESCRIPTION
1	GALBRAITH CONSTRUCTION LTD.	GEN.CAP.	32,740.26
			32,740.26

BILLS FOR RATIFICATION September 23, 2021			
	ACCOUNT NAME	DEPARTMENT	\$ DESCRIPTION
2	AMHERST SOD LIMITED	TRANS.	240.72
3	ANIMAL RESCUE, SPCA SAINT JOHN (2) monthly	PROT.SVCS.	690.00
4	A-ONE PUMPING SERVICE LTD.	TRANS.	2,790.48
5	ARMSTRONG'S COMMUNICATION LTD. monthly	BLDG.	276.00
6	ATLANTIC PROVINCES ECONOMIC COUNCIL	GEN.GOV.	450.00
7	BDI, DIVISION OF BELL MOBILITY INC.	FIRE	356.50
8	BEFORE THE MAST	REC.	400.00
9	BELL ALIANT monthly	FIRE	376.60
10	BELL ALIANT (4) monthly	VARIOUS	798.66
11	BELL ALIANT	BLDG.	28.08
12	BELL ALIANT	EMO	252.08
13	BELL MOBILITY (2) monthly	SEW.REV./CUL.DEV.	306.72
14	BELL MOBILITY (5) monthly	REC./TRANS.	137.16
15	BELL MOBILITY (3) monthly	VARIOUS	386.20
16	BEST PEST MANAGEMENT	BLDG.	402.50
17	BREWSTERS MACHINE SHOP	SEW.REV.	6,555.00
18	BOONE, JOYCE	BLDG.	400.00
19	BRUNSWICK NEWS annual	GEN.GOV.	358.66
20	CHANDLER SALES	BLDG.	682.13
21	CINTAS CANADA LIMITED (2)	BLDG.	194.29
22	CINTAS CANADA LIMITED	BLDG.	142.93
23	COASTAL BUSINESS MACHINES LTD.	GEN.GOV.	39.68
24	CODIAC PRINTING INC.	TRANS.	1,883.36
25	COMMISSIONAIRES	ENV.DEV.	431.32
26	CUMINGS FIRE & SAFETY EQUIP. LTD.	FIRE	2,731.25
27	DENIS OFFICE SUPPLIES	GEN.GOV.	111.06
28	DILLON CONSULTING LIMITED	TRANS.	1,096.07
29	DILLON CONSULTING LIMITED	PAC	1,532.32
30	DILLON CONSULTING LIMITED	ENV.DEV.	896.48
31	DILLON CONSULTING LIMITED	GEN.CAP.	19,550.00
32	DILLON CONSULTING LIMITED	TRANS.	220.46
33	DILLON CONSULTING LIMITED	TRANS.	2,085.01
34	DILLON CONSULTING LIMITED	ENV.DEV.	3,401.18
35	DUKE CREATIVE COLLECTIVE	ENV.DEV.	345.00
36	FOUR SEASONS SPORTS LTD.	TRANS.	46,863.19
37	FORWARD ACCOUNTING SOLUTIONS	GEN.GOV.	805.00
38	GALBRAITH CONSTRUCTION LTD.	TRANS.	3,220.00
39	GALBRAITH CONSTRUCTION LTD.	GEN.CAP.	466,761.25
40	GALLANT, REG	REC.	400.00
41	GENERATIONS SEPTIC SOLUTIONS INC.	SEW.REV.	345.00
42	GENERATIONS SEPTIC SOLUTIONS INC.	SEW.REV.	517.50
43	GENERATIONS SEPTIC SOLUTIONS INC.	SEW.REV.	776.25
44	GEOTAB INC.- monthly	TRANS.	339.25
45	GOVERNMENT FRAMEWORKS.COM	LEGIS.	2,835.00
46	GRAND BAY PHARMACY	FIRE	53.94
47	GRAND BAY PHARMACY	BLDG.	44.91
48	GRAND BAY PHARMACY	BLDG.	9.96
49	GILMORE, BARRY	VARIOUS	2,815.20
50	HARBOUR CITY ELECTRO MECHANICAL LTD.	SEW.REV.	1,422.55
51	HAWK KITE SALES	BLDG.	483.62
52	HI-TECH SECURITY SYSTEMS & ALARMS	BLDG.	517.50
53	HOSPICE GREATER SJ	LEGIS.	25.00
54	INGRAHAM, DAVID	TRANS.	21.83
55	IRON MOUNTAIN CANADA CORP. monthly	GEN.GOV.	111.27
56	IRVING ENERGY DISTRIBUTION	BLDG.	90.85
57	ISPIRE-INSPIRED TECHNOLOGIES monthly	GEN.GOV.	2,509.07

TOWN OF GRAND BAY-WESTFIELD  
BILLS FOR PAYMENT

BILLS FOR PAYMENT				
September 13, 2021				
	ACCOUNT NAME	DEPARTMENT	\$	DESCRIPTION
58	IVANS CAMERA (2017) LTD.	GEN.CAP.	5,105.98	Epiphan Pearl Mini
59	KEEL CONSTRUCTION LTD.	TRANS.	655.50	Float Backhoe
60	KEEL CONSTRUCTION LTD.	TRANS.	143.52	Rock
61	KELLY, NICOLE	GEN.GOV.	100.00	Gift Cards (2)
62	L.E. WHITTAKER CO. LTD.	FIRE	336.01	Repair Hoses
63	LESTER TROPHIES LTD.	GEN.GOV.	40.25	Plaque
64	LINDE CANADA LTD. Monthly	FIRE	166.56	Cylinder Rentals
65	LOSIER, DOUG	BLDG.	400.00	Friday Night Concert
66	MALONEY, RON	ENV.DEV.	300.00	Entertainment
67	MALONEY, RON	BLDG.	400.00	Friday Night Concert
68	MCINTOSH-LAWRENCE, STEPHANIE	ENV.DEV.	392.34	BBQ Supplies
69	MERRIFIELD, BRITTANY	LEGIS.	181.67	Wireless
70	MINISTER OF FINANCE (annual)	FIRE	25.00	Registration Fee
71	MYLES HOME HARDWARE	TRANS.	194.02	Supplies
72	MYLES HOME HARDWARE	TRANS.	37.92	Supplies
73	MYLES HOME HARDWARE	FIRE	47.04	Supplies
74	MYLES HOME HARDWARE	SEW.REV.	144.67	Supplies
75	MYLES HOME HARDWARE	TRANS.	107.20	Supplies
76	MYLES HOME HARDWARE	TRANS.	11.37	Supplies
77	MYLES HOME HARDWARE	TRANS.	53.44	Supplies
78	MYLES HOME HARDWARE (2)	TRANS.	211.94	Supplies
79	NB POWER monthly	TRANS.	10,254.01	Power
80	NB POWER monthly	BLDG.	930.45	Power
81	NB POWER monthly (7)	SEW.REV.	757.35	Power
82	NB POWER monthly (7)	TRANS./BLDG.	528.16	Power
83	NB POWER monthly (7)	SEW.REV.	311.77	Power
84	NB POWER monthly (3)	SEW.REV.	122.85	Power
85	NB POWER monthly (7)	SEW.REV.	3,656.63	Power
86	NB POWER monthly	SEW.REV.	621.30	Power
87	NB POWER monthly (9)	VARIOUS	2,411.19	Power
88	NB POWER monthly (4)	BLDG./FIRE	519.92	Power
89	PARTS FOR TRUCKS	TRANS.	143.75	Def Fluid
90	QUALITY AGGREGATES	TRANS.	50.93	Gravel
91	QUALITY AGGREGATES	TRANS.	351.44	Gravel
92	RAYTEK-DIV. OF READY JOHN, INC. (3)	REC.	261.50	Toilet Rentals
93	RLI MFG. INC.	TRANS.	2,007.59	Repair AC
94	ROGERS CABLE INC.	BLDG.	159.76	Cable
95	ROY, EUGENE	TRANS.	500.00	D/W Reimbursement
96	RYAN BISHOP ROOFING	GEN.CAP.	7,590.00	Roof-Works Garage
97	SAFETY SOURCE LTD.	FIRE	5,744.25	Washing Machine
98	SAINT JOHN FIRST CLASS CLEANERS- monthly	BLDG.	6,053.19	Janitorial Services
99	SAINT JOHN LABORATORY SERVICES LTD.	SEW.REV.	204.70	Water Testing
100	SAVOY, ANN monthly	PROT.SVCS.	1,251.66	Dog Control
101	SAVOY, ANN monthly	PROT.SVCS.	1,241.72	Dog Control
102	SCHOLTEN'S GRAND BAY LTD.	FIRE	27.21	Supplies
103	SCOTIABANK VISA	VARIOUS	3,277.00	Supplies
104	SHADES OF GREEN LIMITED	TRANS.	1,633.00	Soil/Sod Repair
105	SHADES OF GREEN LIMITED monthly	REC./BLDG.	1,541.00	Monthly Landscape
106	SHADES OF GREEN LIMITED monthly	TRANS.	1,144.25	Monthly Landscape
107	SHADES OF GREEN LIMITED monthly	BLDG./ENV.DEV.	1,251.20	Monthly Landscape
108	SHANNON, JOSH	FIRE	319.22	Food/Screen Protector
109	SHANNON, HEATHER	GEN.GOV.	50.00	Gift Basket
110	SOBEYS - FOODLAND	BLDG.	20.68	Recycle Bags
111	SOBEYS - FOODLAND	FIRE	101.70	Food/Exhaust Fluid
112	SOURCE ATLANTIC	TRANS.	166.07	Spray Paint
113	STONE SOUP CATERING	NB DAYS	2,815.75	Cupcakes
114	SQUEAKY KLEEN monthly	VARIOUS	3,835.76	Mowing
115	STRESCON LIMITED	TRANS.	1,202.67	Concrete Pipe
116	SUBWAY	LEGIS.	60.12	Council Meal
117	TELUS monthly	VARIOUS	841.80	Phone

TOWN OF GRAND BAY-WESTFIELD  
BILLS FOR PAYMENT

<b>BILLS FOR RATIFICATION</b>				
<b>September 13, 2021</b>				
	<b>ACCOUNT NAME</b>	<b>DEPARTMENT</b>	<b>\$</b>	<b>DESCRIPTION</b>
118	THE WESTFIELD STORE & EATERY	NB DAY	120.95	Ice
119	THE WESTFIELD STORE & EATERY	LEGIS.	91.00	Meals
120	UMNB	LEGIS.	200.00	Webinar Series
121	UNIVERSAL SALES LIMITED	FIRE	284.36	Repair- Engine Light
122	WELSHMAN, RHODA monthly	REC. GRANT	93.00	Zoom-Age Friendly
123	WEX CANADA LTD. monthly	FIRE/TRANS.	5,158.23	Fuel
124	WEX CANADA LTD. monthly	FIRE/TRANS.	5,170.31	Fuel
125	WOLSELEY CANADA INC.	SEW.REV.	224.25	Residential Pump Alarm
126	YELLOW PAGES monthly	GEN.GOV.	36.13	Advertising
	<b>BILLS FOR PAYMENT</b>		<b>32,740.26</b>	
	<b>BILLS FOR RATIFICATION</b>		<b>665,910.25</b>	
	<b>TOTAL BILLS FOR PAYMENT</b>		<b>698,650.51</b>	