

**Community Centrum: Grand Bay Room – Televised Meeting for the Public**

**1. Call to Order**

Mayor Merrifield called the meeting to order at 7:02 pm.

**2. Record of Attendance**

Mayor Merrifield, Councillor Balemans, Deputy Mayor Toole, Councillor Balcomb, Councillor McIntosh Lawrence and Councillor Day in attendance.

**Staff Attendance:** David Taylor, Bruce Gault, Gary Clark, John Enns-Wind, Troy Gautreau and Nicole Kelly

**3. Approval of the Order of Business and Approval of Additions and Deletions**

THAT the Council of the Town of Grand Bay-Westfield approve the Agenda of June 14, 2021 as presented.

Motioned by: Councillor Day

Seconded by: Councillor Balemans

Carried unanimously

**4. Conflict of Interest**

None

**5. Public Hearing(s)**

None

**6. Public Presentations**

**6.1 RCMP Mayoral Report Presentation – Jullie Rogers-Marsh**

Sgt Jullie Rogers-Marsh presented Council with an overview of the RCMP Report for May 2021.

THAT the Council of the Town of Grand Bay-Westfield receive and file the RCMP Report for May 2021.

Motioned by: Councillor Balcomb

Seconded by: Deputy Mayor Toole

Carried

**7. Minutes**

**7.1 Regular Meeting – May 25 , 2021:**

THAT the Council of the Town of Grand Bay-Westfield adopt the Minutes of the Regular Meeting of May 25, 2021 as presented.

Motioned by: Councillor Day

Seconded by: Councillor McIntosh Lawrence

Carried

**7.2 Age Friendly Committee Meeting Minutes of May 6, 2021**

THAT the Council of the Town of Grand Bay-Westfield receive and file minutes of the Age Friendly Committee meeting held May 6, 2021.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor McIntosh Lawrence

Carried

**8. Bills for Payment**

THAT the Council of the Town of Grand Bay-Westfield authorize the bills for payment as presented in the amount for \$175,930.23.

Motioned by: Councillor Day

Seconded by: Councillor Balemans

Carried

**9. Consent Agenda**

- 1) Grand Bay-Westfield Volunteer Fire/Rescue Department Report
- 2) Building Inspector's Report
- 3) Dog Control Report
- 4) Works Department Report
- 5) Capital Projects Tracking Sheet
- 6) River Centre Coordinators Report
- 7) Recreation Department Report
- 8) Seniors' Resource Centre Report

THAT the Council of the Town of Grand Bay-Westfield receive and file the Consent Agenda Reports for May 2021.

Motioned by: Councillor Day

Seconded by: Deputy Mayor Toole

Carried

**10. Business Arising from Minutes**

None

**11. Delegations**

None

**12. Petitions**

None

**13. By-Laws**

None

**14. Notice of Motions**

None

**15. Reports**

**15.1 Signing Officers**

That the Council of the Town of Grand Bay-Westfield appoint any two, one appointed and one elected of the following persons to sign cheques on behalf of the Town and to appoint the following persons as signing authorities for all banking and other documents on behalf of the Town:

Mayor Brittany Merrifield  
Deputy Mayor Erin Toole  
Councillor James Balcomb

And John Enns-Wind, CAO (Clerk Treasurer) and Marcia Mason, Assistant Clerk Treasurer.

Motioned by: Councillor Day

Seconded by: Councillor Balemans

Carried

**15.2 Designated Highway 5 Year Capital Plan**

That the Council of the Town of Grand Bay-Westfield adopt the attached 5 Year Designated Highway Plan and forward the plan to Minister Jill Green and copy the local District Engineer.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Deputy Mayor Toole

Carried

**15.3 Works Garage Roofing**

That the Council of the Town of Grand Bay-Westfield authorize the CAO and Mayor to enter into an agreement with Ryan Bishop's Roofing to re-shingle the roof for a sum not exceeding \$5,200 excluding taxes. And, That the remaining funds in the budget line be available for roof repairs should deficiencies be found as the roof is repaired.

Motioned by: Deputy Mayor Toole

Seconded by: Councillor Balemans

Carried

**15.4 Trickling Filter Plant Water Wheel**

That the Council of the Town of Grand Bay-Westfield authorize Administration to purchase and make the necessary repairs to the 25 McLean Road Trickling Filter Plant with any subsequent deficit be made whole through the use of the Sewer Capital Reserve.

Motioned by: Councillor Balcomb

Seconded by: Councillor Day

Carried

**15.5 Douglas Estates Subdivision Development Incentive Grants**

That the Council of the Town of Grand Bay-Westfield approve this Agreement in Principle between the Town of Grand Bay-Westfield and JPW Holdings, for a Multi-Parcel Grant under the Town's Development Incentives Program, with the creation of 4 new vacant building lots located on Shannon Road, out of the current PID no. 30331656. Four individual grants will be paid (up to a maximum of 5 annual installments) for the vacant lots (grants end if the lots are issued a Permit for development or sold). Once the lots have a property assessment value established by Service New Brunswick, a Memorandum of Understanding will be completed for disbursement of Grant Funds based on annual confirmation of payment of taxes owing.

Motioned by: Councillor McIntosh Lawrence

Seconded by: Councillor Day

Carried

**15.6 Local Government Reform**

That the Council of the Town of Grand Bay-Westfield accept the Administrative Report to receive and file this report and invite Jon Taylor, upon whose report this is based, to present to Council June 28th. We ask that a letter be drafted by administration and circulated amongst Council for their review and further input to be sent to Minister Allain, we also request an invite be extended to Minister Allain to speak to the new Council or CAO and Mayor.

Motioned by: Councillor Day

Seconded by: Deputy Mayor Toole

Carried

**15.7 Emergency Alerting Platform**

That the Council of the Town of Grand Bay-Westfield authorized Administration to transfer provision of emergency alerting to Code Red, provided by OnSolve.

Motioned by: Councillor Day

Seconded by: Councillor Balemans

Carried

**16. Correspondence: YMCA Stronger Communities**

That the Council of the Town of Grand Bay-Westfield authorize the donation of \$1000.00 to the Strong Communities Campaign.

Motioned by: Councillor Balcomb

Seconded by: Councillor McIntosh Lawrence

Carried

**17. Correspondence: SCADA System Upgrades**

THAT the Council of the Town of Grand Bay-Westfield pay ShadComm Ltd. \$25,641.00 to cover the work done on Project No. 20-3796.

Motioned by: Councillor Day

Seconded by: Councillor Balcomb

Carried

**18. Correspondence: Lt Governor**

That the Council of the Town of Grand Bay-Westfield receive and file the letter received May 31, 2021 from The Honourable Brenda L. Murphy, Lieutenant Governor of New Brunswick.

Motioned by: Councillor Day

Seconded by: Deputy Mayor Toole

Carried

**19. Introduction to Strategic Planning**

Presentation completed by John Enns-Wind, CAO.


**20. Adjournment**

THAT the Council of the Town of Grand Bay-Westfield adjourned the meeting at 9:12 pm.

Motioned by: Councillor Day

Seconded by: Councillor McIntosh Lawrence

Carried



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John Enns-Wind  
CAO



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Brittany Merrifield  
Mayor